

UTC NON-RESIDENT HOUSING BUILDING SLEEPOVER POLICY

Any overnight stay in a UTC building is a courtesy extended by the University. This courtesy is limited to allowing sleeping in the building and NOT the use of university equipment or facilities for any other purposes.

To be considered for approval, the following policy must be followed:

- A staff building manager must be present and in attendance at ALL times for the duration of the stay to ensure this protocol and University policies are adhered to.
- The event must be staffed by Campus Security during the event times. The security staff will remain awake and patrolling for fire and safety issues throughout the event. Per NFPA Life Safety Code, the ratio of security for participants is 1 security officer for every 250 people.
- The building manager must have emergency contact information for participants in the event of an emergency. All participants must be at least 18 years of age. All participants must be checked in at the start and for the duration of the event for emergency accountability purposes.
- The attendant must obtain signed waivers for all participants.

Based on fire protection capabilities only two University buildings have been identified as suitable for overnight stays. The ARC (Aquatic Recreation Center) and the University Center. Overnight stay occupancy for any sleeping area will be determined by a calculation of 32 square feet per person.

Occupancy limits for the University Center are to be determined on a case by case basis.

Occupancy for the ARC will be limited to 250. Any occupancy over 250 must be approved by the University and the City Fire Marshal. Maximum occupancy will not exceed 500 persons.

All overnight events are subject to review by the Fire Marshal for approval prior to scheduling.