

University of Tennessee at Chattanooga

Safety and Risk Management

Report of Unsafe Condition

Anyone may report an unsafe condition. The reporting shall in no way result in disciplinary action or reprisal against the employee. Your name and contact information will assist in follow-up to the issue, but it is not required, per UT Policy SA0600. (www.utc.edu/safety)

Date: _____ Time: _____

Location of Unsafe Condition: _____

Unsafe Condition: _____

Has this been reported to anyone else? _____

If so, please list name and contact method. _____

Other/Comments: _____

Name: _____ Phone: _____

Department: _____ Email: _____

For Use By Safety and Risk Management

Incident # _____

Inspection Date: _____ Work Order Submitted? _____

Existing Condition: _____

Abatement Date: _____ Follow-up Needed? _____

Return completed form to
Safety and Risk Management - safety@utc.edu
or via internal mail – Dept. 3904.
Questions? Call 423-425-5741.