

How to Change Current Mailing Address on My MocsNet

1. Go to <u>www.utc.edu</u> and log into MyMocsNet at the top right hand corner.



- 2. Put in you UTC ID and Password
- 3. Scroll down and click the tab "Log into MyMocsNet"



4. On the top service bar, click the tab that says "Services"











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My Sites • Jessica Neill •	pus Life Help	🐲 Sign Out
Campus Announcements Announcements Air You currently have no annoencements. Show Helden	Library Links • Hores • Reserve a Room • Stady • Remark: Soldes • Witing & Communication Contex • Printing in the Library	Alcohol & Other Drug Education Mandatory for all Incoming Students!!! Please <u>click here</u> to complete the required courses.
Academic Resources	Finding Your Way - Campus Bus Roads - Campus Discostry - Hore for Gut Hare - Hore for Gut Hare - Mana - UTC Actentic Dilices	Emergency Preparedness Public Safety UTC Police UTC Police UTC Police Safety and Tata Management Safety and Tata Management Emergency and Tata Management Safety and Low Enformment Handbook Sacurity and Pies Safety Report Composed Safety and Low Enformment Handbook Emergency Alert System Get collide via but message in the event of an emergency. Beditative for UTC-ALERT
	Information Technology	

5. Scroll down , and on the left side find the section titled "Personal Information"

Services Quicklinks Adving Adural Office Bootstore	Heath and Counseling Services Missing home? Wishing mon could cook your favorite food? Worried about how you will get along with your roomnate? These are all normal filelings when adjusting to college. The guicker	Services Spotlight
Bursaril/Stubint Accounts Dining Sarvices Fhancial Aid Graduate School Admissions Graphics and Mail Sarvices Manage My Housing Housing	you get involved in campus activities, make fisiends, start your orutine of classes and subying the quick these feelings will be dealer. If these feelings will be dealer will be feeling are teacing you from going to class, making friends or studying, please come and see us. Counseling is free and confidential. For more information, viait the <u>Counseling and Latter Planning</u> website. Health and Counseling Resources • Counseling and Careter Planning	Computer Help If you have problems with your computer bring it to Pfeilfer 105.
Managa My Mors Carid Managa My Mors Carid Mors Carlo Office Porting Sanctore Porting Sanctore Records Records Sindem Elevanemmi	Headby Mock University Headby Services	The IT Cell Center (Plenes Support 423-425-400) and walk-in technology support hours are charging for the Spring 215 sensetter. We are actending support binched Sahardary and Standarys from Tpm -9pm both Phone and Walk-in Support. We are located in Pelietter 105. For more infer <u>sympatic advinformation-technology</u>
Student Success Video Production Student Resources	Career Services	Computer Help Desk UTC Networks website (campus wireless and wired network information)
Versonal Information	Office for Students with Disabilities	
Update E-mail Addresses C Update Emergency Contacts C Change Password C		











6. Scroll down that following page and find the choice bar that reads "Type of Address to Insert"

Type of Address to Insert:	Select	•
Submit		

- 7. Click the arrow and choose mailing and click submit
- 8. On the next page, insert your updated information and when finished, press submit.









utc.edu/international goglobal@utc.edu