

Advisors' Council
January 16, 2019
8:45am
Signal Mountain Room

Attendees: April Anderson, Laura Bass, Theresa Blackman, Bradley Bond, Kayla Boyles, Nicole Brown, Catie Campbell, Melanie Chubb, Angelique Cook, Donna Cooper, Sue Culpepper, Julie David, Amy Davis, Scott Dayton, Jena Doolittle, Rebecca Dragoo, Katie Feeney, Lindsey Felix, Samantha Freeman, Diana Fryar, Stacie Grisham, Elizabeth Johnson, Sherrell Jordan, Melissa Laseter, Robert Liddell, Rebecca Littleton, Emily Martin, Kayla McAuliffe, Deardra McGee, Heather Mitchell, Mary Beth Ondrusek, Nikki Ownby, Sumer Patterson, Jessica Pierce, Daeja Robinson, Christopher Stokes, Robin Sturnes, Brian Tucker, Marjorie Whiteside, Sherese Williams, Cindy Williamson

- I. Welcome
- II. Meeting came to order at 8:49am
- III. Vote on Minutes
 - a. Laura Bass votes to approve the minutes on the min Jessica seconds. Minutes approved
- IV. Announcements
 - a. Advisement website has been revamped, review the bylaws by next meeting (currently use the side bar link) send those proposals email to MB by Feb 8th
 - b. Leadership nominations will be due by March 8th if you are interested reach out to current positions to ask questions
- V. Department Elevator Pitch – Psychology
 - a. Angelique Cook is the department advisor and now advises one of the largest majors in the A&S college
 - b. More students are attracted to the major that are interested in pursuing health professions
 - c. PSY 2070 explores what one can do with a psychology degree career wise and also expounds on graduate school and molds their ideas of what to do with the minor/concentration
 - d. Many opportunities to work with faculty through Practicum where students go out into the community; TA paring with faculty; MPS – Modern PSY studies, and a scholarly journal course and students work through the term to create and publish a journal
 - e. Summer opportunities to work with special needs children and can earn up to 9 hours
 - f. Change of majors enjoy the minor or concentration – a line of focus where students can do multiple subjects within a broader category this is helpful especially for transfer students and major changes
 - g. PSY minor – PSY 1010, 6 hours of any level, 6 upper level, and then the capstone course. Students MUST complete all the courses in the minor before the capstone is taken. The department may be removing the capstone requirement
 - h. Angelique's walk in hours on Navigate are for current students, a change of major must make an appointment.

- i. Questions
 - i. Jessica Pierce: is Sports Medicine would count across the board for all majors in the minor
 - 1. Angelique will need to review with the department before answering
 - ii. All majors MUST take the PSY 2020/2020L Research methods course regardless of any research course taking in another major. They must also take PSY 2040 the Statistics lab regardless of the statistics they have taken. The Department will approve other stats courses outside of PSY 2010.
- j. Follow up comments:
 - i. Jessica asked a question of across the board how many majors have research methods at the upper level and at the lower level. Elizabeth will follow up

VI. Transfer Equivalency Self-Service (TESS)

- a. 2 ways to get to it : 1) Get credits 2) click transfer UTC → Transfer Equivalency self service
- b. Click see if your credits transfer
 - i. It will ask if you want to create a log in that is not your UTC ID as it is open for all current and non-current students
- c. Select major or select I am not sure what I want to do
- d. Select school (this is pulled from internal Banner tables)
- e. Select the course taken at the transfer school and the term taken as well as hours and grade earned
- f. They can add more courses until all the courses taken from that school have been added and you will select I am done get credits
- g. This will pull up a MMD audit, this will be more beneficial for new students rather than current students as it only pulls the transfer credit not what they have completed at UTC
- h. There is also a link that takes them to the application once they are done
- i. If a student enters the wrong hour count it will appear at the bottom with a statement of “taken with too many credits” meaning the at the hour content of our course their course does not match and a direct equivalency will not be given
- j. It will pull from the current catalog
- k. Military credit will be built in; older credits may not articulate and prospective students will want to reach out to Records
- l. Questions:
 - i. Laura Bass: Is there a statement that says this is subject to change without notice?
 - 1. Not known if that is listed but they will look into it and possibly craft a statement
 - ii. Mary Beth: Will it pull AP and other pre college credit?
 - 1. It pulls all credit that is built into Banner so if they input something that is in SHATAR it will evaluate a
 - iii. Heather Mitchell: What will it say if a course or school is not listed?
 - 1. Course not evaluated and students are welcome to reach out to records for evaluation
 - iv. Angelique Cook: will it provide a statement that it may not come in but the department will override

1. No because that is a departmental decision and we do not want to tell students to reach out to the dept. if they don't like how something transfers
 - v. Can you enter AP scores?
 1. Not at his time b/c it is meant for transfer work
- VII. Financial Aid – Jennifer Buckles- New for Fall 2019
- a. Dept. of Edu requires that students must take degree applicable courses in order to get Fed Financial aid and starting in Fall 19 we will have the ability to track and enforce this
 - i. If a student takes 12 hours and all count for their program, they will have full time federal aid
 - ii. If they take 3 courses that are degree relevant but the 4th is not (there is no home for it in MMD) they will be ¾ federal aid but still full time for state and institutional aid.
 - iii. If they are in 12 hours of degree applicable courses but take a 5th course that is outside their major, they would still get federal full time aid
 - b. FAQ will be posted on Fin Aid website – sample below-
 - i. When you are looking at their MMD if their course is not in fall though it may be funded by federal aid
 - ii. Courses that are in fall through will affect their Pell, Federal loans but not their HOPE
 - c. The department of Edu will pay for 2 attempts of a course that is passed after that they will not pay even if the student attempts and FAILS the course 3+ times the moment that 2 grades of a passing level are earned they will not pay for further attempts
 - i. Dept. of Edu views a D as a passing grade so they will face an issue for major required courses
 - d. Undecided Students – any course that is not in fall through will be funded
 - e. Students who have less than full time hours to complete their degree what will they do?
 - i. Give them the information of courses they can take and refer them to MocsOne for a breakdown of how their aid would be effected
 - f. Petitions
 - i. Notifications will be sent out in April of what is counting and what is not.
 - ii. Petitions must be completed faster in order to not effect aid
 - iii. If MMD is not picking up a course it should contact Records
 - g. Change of major mid term
 - i. There will be a date selected early in the term and things will be run and their courses will be locked. So if they change midterm it will not make the courses they registered for as a previous major that are now in fall through invalid and lose their aid
 - h. Questions:
 - i. Jessica Pierce: students who take courses that are not degree applicable in MMD but would be petitioned to count how would it effect their aid? What is the time table of when courses are looked at a determined how they are funded?
 1. There will be a date that is in the works, the process will start running the min they register and let the student know they are in a course that will not be funded by fed aid, but the deadline date will be

towards the beginning of term. Advisors will be copied on any email a student gets stating that their not in all degree applicable courses

- ii. Angelique Cook: How will it affect transfer students whose hours don't filter into concentration?
 - 1. Records/Petition
- iii. Elizabeth: how does academic forgiveness work?
 - 1. It will not change if it is in their history as a passed course they will not pay past the second attempt
- iv. Angelique: does this mean that students who wish to go
- v. Does housing require full time?
 - 1. Yes, but there is a petition process they can pursue if there is a legit reason
- vi. Nikki: It's there an appeals process? Student comes in first day of classes and changes their major and petitions are required
 - 1. Yes, there is an appeal process, what they that looks like is forthcoming
- vii. Angelique Cook: How does summer school fit in?
 - 1. Summer counts the same as fall and spring and all rules apply
- viii. Jessica Pierce: for summer aid is that in addition to what they get in fall and spring?
 - 1. Pell grant and Hope have extra amounts that can be awarded in the summer
 - 2. Loans have an annual allotment that can be used in the summer but if they use it all in the Fall and spring they cannot use it for summer
- ix. Heather Mitchell: Accounting majors must have a B in the ACCT I & II how will that affect? Is there an appeal?
 - 1. They can try 2 times but if they need to take it a 3rd
- x. Students are required to have 60 hours at a 4-year school but there is not a block so courses required for that 60 hours may go to fall through how will that work? there is just a check box
 - 1. Plan on testing that to see what happens
- i. Please send questions or situations to Jennifer-Buckles@utc.edu

VIII. Updates

- a. Career Development Alliance
 - i. Workshop Wednesdays 3-4:30 in room 207 in the UTC library each week will focus on the following
 - 1. Resumes
 - 2. Linked in
 - 3. Job searches
 - 4. Interviews
 - ii. Jan workshops on how to use handshake 3-4 UTC library 201
 - iii. Jan 24th – fashion show to promote suite up event. Student models will participate and JcPenny will outfit them one model will win their outfit
 - 1. Starts at 12
 - iv. Jan 27th 630-930 is the suite up event. See Rob for information on how to volunteer
 - v. Destination survey through handshake
 - vi. Rollins College of Business has an externship call the Power of We
 - 1. Feb 6th from 9-2

2. Partnership with Blue Cross Blue Shield
 3. Looking for all students not just BUSN
 4. Lunch is provided and hands on work will be done
 5. Sign up is online (flyer attached)
 - vii. Feb 12th next Career Alliance 8:45-10 in Chickamauga Room
 - viii. Spring Career Day Feb 12th (Flyer Attached) 12- 2 and 4-6
- b. Advising Promotion
- i. Dates for the spring promotion have been set for March 6th and 7th and April 2nd and 3rd be sure to mark your calendars
 - ii. 2 new button themes will be featured this term
 - iii. Promo packets will be handed out at Feb Advisors' Council to departments and individual advisors which will include:
 1. A few buttons to showcase
 2. Flyers noting the Priority registration dates
 3. Large survey cards to be handed out in advising meetings
 - iv. Committee will also be sending out an electronic promotion packet that will have:
 1. Electronic copies of flyers and survey cards to email out
 2. Formatted social media pictures
 3. Scripted emails and texts for Navigate to send out to students to encourage the survey
 - v. We will be sending out the signup sheet to volunteer at tabling in the next few weeks so you can get the times on your calendar
 - vi. Finally, the committee is looking for volunteers to help with the planning and execution please see Theresa Blackman or Donna Cooper if you are interested

IX. Questions/Concerns/Updates

- X. January 30th the spring majors fair, make sure to RSVP with Deardra-Mcgee@utc.edu if you plan to attend it will be in the TN room from 12-4

XI. Close