

Advisor's Council
December 5, 2018
Signal Mountain Room

Attendees: Sarah Alsobrooks, April Anderson, Laura Bass, Debbie Bell, Theresa Blackman, Bradley Bond, Kayla Boyles, Catie Campbell, Melanie Chubb Scott Dayton, Jena Doolittle, Katie Feeney, Diana Fryar, Jason Harville, Sherrell Jordan, Melissa Laseter, Emily Martin, Joseph McCauley, Heather Mitchell, Amber Noblit, Mary Beth Ondrusek, Nikki Ownby, Sevan Paris, Sumer Patterson, Jessica Pierce, Daeja Robinson, Robin Sturnes, Marjorie Whiteside, Sherese Williams

Mary Beth Ondrusek called the meeting to order at 8:50am.

Jessica Pierce motioned to approve minutes from the October 17th meeting. Scott Dayton seconded the motion. Minutes approved

1. Announcements:

- a. In the spring term we will begin reviewing the by-Laws
- b. Nomination of leadership positions in the spring – if interested in serving as Chair, Chair of Assessment Committee, Chair of Training Committee, or Secretary let Mary Beth know
- c. Those that have completed advisors certificate already there is an advanced certificate that will be available, the training will be Friday Feb 1 (Friday) and will be an all-day event lunch and snacks will be provided. The following items will be discussed
 - i. Theory
 - ii. Advising practices
 - iii. Ethical legal issues
 - iv. Assessment
 - v. Advising though difficulty

2. Advisor Training Certificates

- a. Laura Bass awarded the following people certificates (standard certificate). Certificates are awarded at the end of fall and end of spring. The training is offered year round.
 - i. Scott Dayton
 - ii. Rebecca Drago
 - iii. Katie Feeney
 - iv. Samantha Freeman
 - v. Jason Harville
 - vi. Heather Mitchell
 - vii. Debbie Troutman-Cantrell
 - viii. Melissa Lasester
- b. About 40 people will be eligible for the advanced certificate training on February 1st. If you have almost completed the standard certificate participants were encouraged to finish up in time to participate in the advanced training in February.

3. Advisors' Council Report – Laura Bass

- a. Report had not been reviewed in several years so a committee chaired by Laura Bass, also participating Mary Beth Ondrusek, Rob Liddell, and Stacie Grisham reviewed the report
- b. Current report has always been accessible on the website but has not been updated in a few years
 - i. Included mission statement, expectations, student learning outcomes, recommended academic advising policies
 - ii. Was published in Feb 2016
- c. Proposed Changes
 - i. Eliminated the mission statement, goals, expectation and recommended academic polices and added values that are based on NACADA core competencies and values
 - ii. Student learning outcomes and expanded performance criteria were not changed
 - iii. Every component has an attachment to out advising survey, core values, and core competencies of NACADA
 - 1. It also includes tracking abilities by MMD and SSC Campus
 - 2. This allows all the values to be tracked
 - iv. Included Core Competencies
 - 1. Can be accessed via NACDA website, they break down conceptual components of advising including theory and history as well as relational aspects where connections are made with students
 - v. Included Core values
 - 1. Also located on NACADA website
 - vi. Essential value statement is broken down into parts and each part is able to be assessed by the proposed criteria (survey, core competencies and values)
 - vii. We want to remove the focus on a check list and move forward
- d. Concerns and Feedback Concerning New Report
 - i. Concern with the statement “We meet the student where they are”
 - 1. Some felt that it would be interpreted physically, to meet them at any location at any time rather than the intent of meeting them academically and developmental
 - ii. Concern that it is too much like a check list
 - 1. Will it open doors to corner advisors into areas they are not able to be in in regards to availability to students?
 - 2. Will it be used as job performance evaluation?
 - iii. Concern that students will use the report as a weapon for students to use to manipulate advisors
 - a. Concern that it does not need to be on the web so that students and parents will use it against advisors
 - iv. Can a statement of “We aspire to” be added to remove the checklist feel and make it more of a living document?
 - v. Concern with the first section – able to manage crisis and able to assist students in their best or worst case scenario

1. Discussion on changing the language of these statements to identify and assist some felt it insinuated the advisors take charge of all crisis no matter their training; others felt that the statement was clear that that was not the expectation as it made room for advisors to refer or bring in other resources
2. Concern that legal ramifications could be experienced by advisors when parents or students use the report as a way to strong arm advisors into doing or not doing something
3. Proposal to change the statement to variety of scenarios rather than best and worst case scenario
- vi. Question was asked “Can we incorporate a statement on critical thinking?”
 1. It was not included because it’s not able to be evaluated
 2. Follow up that anyone teaching and senior exit exams to measure critical thinking
- vii. Expanded Performance criteria bullet 6 – note - these items were not updated and are the original 2014-2015 version-
 1. Can it include personal plans?
 - a. As it is all academic focused it was not added, however no changes were made to this portion of the report
 2. Advising syllabus
 - a. Jessica Peirce asked how other advisors distribute the item
 - b. Laura Bass in past has gone over line by line in the past but now goes over it broadly
 - c. April listed on the website and its sent to them, its touched on in the meeting
 - d. Theresa Blackman gives out packets at the first meeting and holds students to the expectations listed on the syllabuses
- viii. Concern that in order for advisors to really help students we need access to the academic’s tab
 1. Mary Beth has asked and we were told that it was not possible to gain access
 2. Follow up of if it’s possible to create a dummy account – can we bring back Susie Testing? Mary Beth will be looking into that
 3. Can use incognito function or open up different browser and have them sign in as well to walk them through it
- e. Possible vote to happen in January depending on how much is changed if you have more feedback please email Laura Bass at Laura-Bass@utc.edu
4. Ad Hoc Council – Awards and Recognition – Jason Harville
 - a. Starting in January they will be accepting nominations for, primary, faculty and new advisor (new advisor within their first 3 years)
 - b. Nominations due by the Monday after commencement and are recognized the following term
 - c. Stay tuned to email for more information

- d. Goal with this is that whomever is recognized you would work through some paperwork and then be eligible to be nominated for a NACADA award

5. 1st Days Program – Diana Fryar

- a. Collaboration between Barnes & Noble and UTC to offer lower priced eBooks through blackboard. All MUS 1110 are part of the pilot program
 - i. All students enrolled have until the end of the 1st week of classes to opt out but they are charged for the book up front. Their bill will only exclude the course materials if they opt out. If they opt out they will have to purchase the materials on their own
 - ii. \$71 for the eBook \$130 for the book on their own
 - 1. There are not additional online materials a student must buy if they opt out of participating in the eBook
 - iii. There is a support line on their MyMocsNet that students can call if they have issues
 - 1. It will be a 24/7 service line
 - iv. Question: Will there be a survey or tracking to how it will be implemented to more classes?
 - 1. We do not have that information yet, discussions will be had after this pilot to see how a campus wide roll out
 - 2. This is a program that is piloted by Barnes and Noble and they have had success on other campuses
 - 3. Question: about is it solely McGraw Hill?
 - a. We did not have that information or what it would look like to fold other CRNs outside of MUSC 1110 into the program as of yet
 - v. Great option for students on financial aid who need to purchase their books with aid

6. Questions/Concerns/Updates

- 7. Meeting adjourned at 9:45am