

Advisor's Council Meeting  
March 21, 2018  
Signal Mountain Room

Attendees: Sarah Alsobrooks, April Anderson, Laura Bass, Meagon Bean, Vikki Bernotski, Theresa Blackman, Nicole Brown, Julie David, Amy Davis, Eunice Davis, Jena Doolittle, Rebecca Dragoo, Lindsey Felix, Samantha Freeman, Diana Fryar, Stacie Grisham, Jennifer Guess, Katie Hargrave, Squoia Holmes, Elizabeth Johnson, Sherrell Jordan, Irina Khmelko, Robert Liddell, Rebecca Littleton, Emily Martin, Kayla McAuliffe, Joseph McCauley, Deardra McGee, Amber Noblit, Mary Beth Ondrusek, Nichole Orr, Sevan Paris, Sumer Patterson, Jessica Pierce, Francia Portacio, Daeja Robinson, Carrie Sherbesman, Robin Sturnes, Brian Tucker, Donisia Ward, Marjorie Whiteside, Sherese Williams

Other Attendees: Scott Dayton (Athletics), Katie Feeney (Athletics)

Mary Beth Ondrusek Called to Order at 8:48am.

Elizabeth Johnson motion to approve minutes. Meagon Bean second the motion. Minutes approved.

Announcements: Email about advisor survey from Elizabeth Johnson. May 11 NACADA State Drive-In. More information coming. Student advising survey open through priority registration. April/May meeting April 25 in Raccoon Mountain Room-serving breakfast. Reply to Mary Beth Ondrusek's email request for 5 words to describe advising for the Advising Report Committee.

2 new people in athletics: Scott Dayton and Katie Feeney.

**By-Law Proposal Voting:** total members in attendance: 42 Amend Article 2: Elizabeth Johnson motion and Stacie Grisham second to amend. Votes: Proposal 1: 0 Proposal 2: 31. Amend Article 4: Lindsey Felix motion and Eunice Davis second. Vote: 29 to amend. Amend Article 5: Laura Bass Motion and Nicole Brown second. Votes: Proposal 1: 5. Proposal 2: 12 Proposal 3: 16 Proposal 4: 1.

**Leadership Nominations:** Stacie Nominates Mary Beth Ondrusek for chair. Mary Beth accepts. No other nominations. Mary Beth Ondrusek nominates Vikki Bernotski for secretary. Vikki Accepts. No Other nominations. Elizabeth Johnson nominates Laura Bass for training coordinator. Laura accepts. No other nominations. Sarah Alsobrooks nominates Elizabeth Johnson for assessment coordinator. Elizabeth accepts. No other nominations. Voting will occur in next meeting.

**Master in Public Health Elevator Pitch:** Francia Portacio: New program, first cohort this fall. Chronic Disease prevention is main focus-changing health behaviors to reduce chronic disease. Undergrad majors who may be interested include: Natural Sciences, Health and Human Performance, Humanities, Nursing, Social Sciences, Social Work. There are recommended courses in sciences, social science, and health education. Admission criteria: Minimum GPA 2.7, hope to raise to 3.0 in future. Look for 50<sup>th</sup> percentile on GRE. Variety of leadership roles for career paths and moving on to doctorate. Community service and leaders. Flexible and personalized program and comprehensive curriculum. 45 credits over 2 years, face-to-face. Two different internships and a culminating experience. Open House on April 4 from 5:00-6:30pm in Metro Lobby. Mary Beth Ondrusek asked: How many students. Francia: 20. Mary Beth Ondrusek followed up with: Cohort Based? Francia: Yes. Students may have some flexibility after first semester.

**Moc Up and Summer Bridge:** Stacie Grisham. Moc Up is THEC funded grant. Bridge Program will be in year 3. Target for these programs are at-risk students and have specific criteria. Students invited to participate are given both programs at both times. 1-week vs. 6-week program. Moc Up feels like a classroom environment and have small groups with peer mentors. No credit, free for students to participate. Students wanted to do orientation while on campus for Moc Up. Changing this year so they attend orientation the week of Moc Up. Lots of students dropped at last minute last year. All 200 students at one time-double the mentors so student experience is similar to last year. Bridge is 6 weeks and enrolled in Part-term 2 for ENGL, MATH, and USTU; free for students to participate. Target is 30 students. Looking for THEC grant to increase to 60 students. Working with Chattanooga State for remedial math for students in certain majors not math ready. Want to do check-out advising for fall schedule.

**AIQ:** Stacie Grisham. Pre-registration process for incoming fall students. Bulk of AIQ May 21-15. AIQ for May 1 Transfer orientation on April 24. Carrie is estimating less than 100 students attending and will have registration closed before April 24. Learning Communities-classes will be registered first before May 21 so they are on schedule when advisors process AIQs. Freshman will now only be choosing subjects, not specific courses. Training in Argos during first day as needed. If you would like one-on-one training, please email [Elizabeth-J-Johnson@utc.edu](mailto:Elizabeth-J-Johnson@utc.edu). In April, we will start getting numbers of how many students have registered. Vikki Bernotski asked: Would it be possible for RLC pre-registration for cohort courses as well. Stacie: we can revisit with numbers.

**Re-enrollment Campaign:** Stacie Grisham. Identify students not enrolled for the fall, but enrolled in this semester. Can send text message in SSC Campus. List will be emailed on April 18 so we can try to meet with these students before they leave campus and get them registered/holds lifted. Katie Hargrave: SSC Campus can other advisors see reports? Stacie: Should be able to see, we can look individually.

## Updates

**Career Development Alliance:** Rob Liddell. Canceled March meeting since it was during spring break. Next meeting April 11 at 3pm in Raccoon Mountain Room. CDA was asked to provide resources for student resume workshop. They have come up with a few tools: Describing your experiences handout (attached to minutes). Rubric for formal resume critique (attached to minutes). Action Verbs sheet (attached to minutes). University Career Services now has referral cards so while you have a student in your office, you can call and set up appointment with UCS.

**Rebecca Dragoo**-students can indicate preferred name in MMN. Should roll over into other areas such as SSC Campus. Dean of Students will be monitoring name preferences. Holds and timetickets are out. If you run into issues, please email. Some advisors have run into time zone issues with timetickets, but students have been able to see timetickets in right timezone. Jessica: Needed to lift hold for summer registration, but has not yet had appointment for fall registration. Rebecca Dragoo can reactivate hold on limited case-by case basis (email directly). Katie: Name change also changing email. Rebecca-yes, name change should change email. Katie: orientation numbers? Carrie-numbers up from last year, some cancellations. Preparing for 100 FR up.

Eunice Davis Announcement: International Student Orientation on August 15-16. Agenda will be emailed out. Sarah Alsobrooks: Can they come to earlier orientation so less issues with? Eunice- Maybe-but immigration. Laura Bass: tried last year, but students were dropped for non-payment.

Theresa Blackman: Advising Promotion last day today 10-12 in UC Lobby. Popcorn is provided.

Mary Beth Ondrusek adjourned the meeting at 9:50am.